

**Project Nos.** 009680-11 (HO), 009332-15 (MI), 009679-16 (NI-Holberg)

June 6, 2015 amended June 16, 2015

Mr. Michel de Bellefeuille Western Forest Products Inc. Timberlands Head Office 118 - 1334 Island Highway Campbell River, BC CAN, V9W 8C9

SUBJECT: REGISTRATION PROGRAM

Dear Mr. de Bellefeuille,

Please find attached the Audit Report raised as a result of our 12 Month Surveillance Audit of your management system to the CAN/CSA - Z809-2008 standard conducted at your North Island, Mid Island and Campbell River facilities during May 4-22, 2015.

We thank you and your organization for the support and co-operation given during the audit.

Best regards, SAI Global

Dave Barker

David Barker Team Leader Encls.

**SAI GLOBAL Confidential** 



## SUSTAINABLE FOREST MANAGEMENT SYSTEM

## CAN/CSA-Z809-2008

Auditee: Western Forest Products Inc.

Address: 118 - 1334 Island Highway Campbell River British

Columbia

CAN V9W 8C9

**Contact:** Mr. Michel de Bellefeuille

**Date(s) of Audit:** May 04, 2015 to May 22, 2015

**Total Number** 

of Audit Days: 6.75

Audit Team Leader: David Barker

Type of Audit: 12 Month Surveillance Audit

Audit Frequency: 12 months

**SIC / NACE Code:** 0811 0831 0851/A02.0 A01.1 A02.0

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- Description of the Defined Forest Area (DFA)
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## REPORT DISTRIBUTION

Western Forest Products Inc. SAI GLOBAL File David Barker

## **Statement of Confidentiality**

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#### **SECTION 1 - EXECUTIVE SUMMARY**

## Scope # Scope Description

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The Sustainable Forest Management requirements and activities as they apply to the Defined Forest Areas of TFL 37 at Englewood F.O.; TFL 39 Blk 2 at Mid Island F.O.; TFL 44 at Port Alberni F.O.; TFL 39, Blk. 1 at Stillwater F.O.; and, TFL 6, FL A19244, MF 29, MF 31, MF 61 and Timber Licenses T0592 and T0860 at North Island F.O.

(Note new Scope for 2015)

#### Site:

Western Forest Products Inc. 118 - 1334 Island Highway Campbell River British Columbia CAN, V9W 8C9

## **Summary of Audit Findings:**

A 12 Month Surveillance audit was conducted during May 4, 2015-May 22, 2015 on the Western Forest Products Inc. Holberg (part of North Vancouver Island) and Mid Island Forest Operation sustainable forest management system. No nonconformances were observed. Two Opportunities for Improvement were identified. The auditor found that the Western Forest Products Inc. SFM system generally conforms to the requirements of CAN/CSA Z809-2008 and adheres to the company's requirements. Seven positive attributes of the management system were also noted.

#### Recommendations:

The results of the Surveillance Audit indicates that the Sustainable Forest Management System of Western Forest Products Inc. is suitable and effective and will continue to be recommended for registration.

#### SECTION 2 - DESCRIPTION OF THE DEFINED FOREST AREA (DFA)

Geographic Locations, Forest Types, Size, Legal Tenure and SLF Description

#### Area of North Island DFA (including Holberg):

The North Island Forest Operation is located on western and eastern northern Vancouver Island near the communities of Holberg, and Port Hardy, and include other villages such as Port Alice and Port McNeil. NIFO represents one of four forest operations. The location, area and proximity to major communities are shown in the SFMP, 2015.

North Island Operations consist of planning, road building, harvesting, hauling, silviculture, maintenance, shops, dry land sorting and administrative offices.

#### **Defined Forest Area**

North Island Forest Operations manage a total of 241,125 hectares of crown forest land managed under TFL 6, private lands under Managed Forest status and a number of Forest Licences and other rights to harvest (see scope). The annual allowable cut is 1,525,000 m3 of which about 80%



was harvested during 2014. Most of the DFA is considered productive forest land. The SFMP shows the areas on a map.

#### **Employees and the Community**

During 2014, North Island Forest Operations employed 220 full time equivalent employees. This included staff, union, contract and consultants responsible for, but not limited to, the logging operations, silviculture, administrative and engineering projects.

Most employees live in Holberg, Port Hardy and Port McNeill. The local economy is reliant upon forestry, mining, fishing and tourism.

#### **Product and Markets**

North Island Operations (including Holberg): The product mix is mainly hemlock and balsam, some cedar, and minor amounts of yellow cedar, Douglas-fir, spruce and alder. Most grades are pulp, chip'nsaw and gang (second growth) with old growth grades divided into pulp and sawlog grades.

Logs are distributed by the log supply division for sale and transport to Western Forest Products Inc. sawmills and log purchasers.

**Legal Tenure / Licence Description:** TFL 6 Block 2, private lands in MF 29, 31 and 61, and related licences.

## Volume and Species Harvested: Calendar 2014

Tree Species	Percentage of DFA Area
hemlock and balsam	71%
cedar	20%
Yellow cedar	3%
Douglas fir	2%
Sitka spruce	2%
Alder and maple	2%

North Van Island		
Volume Harvested (m3)		
Softwood	1,315,000	
Hardwoods	5,000 (approximately)	

#### Area of Mid Island DFA:

The Mid Island Forest Operation is located on eastern Vancouver Island near the communities of Campbell River and Sayward and represents one of four forest operations. The location, area and proximity to major communities are shown on the <u>Defined Forest Area (DFA) Map</u> at: <a href="http://www.miflag.org/sfm.html">http://www.miflag.org/sfm.html</a>

Mid Island Operations consist of road building, harvesting, hauling, silviculture, maintenance, shops, dry land sorting and administrative offices.



The <u>20 Year Plan Harvest Map</u> developed for January 2014, shows updated roads and harvest plans.

#### **Defined Forest Area**

Mid Island Forest Operations manage a total of 157,500 hectares of crown forest land managed under TFL 39, Block 2. 85% of the TFL is considered productive forest land.

#### **Employees and the Community**

During 2014, Mid Island Forest Operations employed 310 full time equivalent employees. This included staff, union, contract and consultants responsible for, but not limited to, the logging operation, silviculture, administrative and engineering projects.

Most employees live in Campbell River or Sayward. The local economy is reliant upon forestry, mining, fishing and tourism.

#### **Product and Markets**

The Mid Island Operations product mix is 62% hemlock and balsam, 15% cedar, 6% yellow cedar and 17% Douglas fir. Of this, 20% is pulp, 41% is gang, 26% is merchantable, 5% is lumber and 8% is utility grades.

Logs are distributed by the log supply division for sale and transport to Western Forest Products Inc. sawmills and purchasers.

Legal Tenure / Licence Description: TFL 39, Block 2

Volume and Species Harvested): Calendar 2014

Mid Island DFA			
Tree Species Percentage of DFA Area			
hemlock and balsam	62%		
cedar	15%		
Yellow cedar	6%		
Douglas fir	17%		
Alder and maple	Very minor amounts		

Mid Island DFA		
Volume Harvested (m3)		
Softwood	Approximately 870,000 m3	
Hardwoods	Approximately 10,000 m3	

#### **SECTION 3 - ORGANIZATION:**

#### Holberg:

**Description of the DFA Workforce:** The workforce is a mixture of staff and contractors, many of whom are local to Holberg, Port Hardy and Port McNeil. There are approximately 220 full time



equivalent positions for the North Island Operations, of which Holberg is about a third of this. Operations schedules tend to be Monday to Friday.

#### Mid Island:

**Description of the DFA Workforce:** Mixture of staff and contractors, many of whom are local to Sayward and Campbell River. There are approximately 310 full time equivalent positions. Operations are 7 days a week in the woodlands.

## Both Holberg and Mid Island: Management Objectives and Responsibilities on the DFA:

The CSA Z809 Sustainable Forest Management (SFM) standard, when applied to each of the Defined Forest Areas (DFAs), ensures that management objectives are set for the critical elements of the Canadian Council of Forest Ministers' (CCFM) criteria for sustainable forest management.

The standard identifies critical elements for the six CCFM Criteria, all of which must be addressed by the SFM System. Through a process of public participation, local values, objectives, indicators, and targets are developed, based on the critical elements and any additional local factors. To achieve the performance objectives, the SFM System incorporates a management process consistent with the ISO 14001 Standard for Environmental Management System (EMS). This process includes commitment, public participation, preparation, planning, implementation, measuring and assessing performance, and review and improvement of the SFM System. The incorporation of feedback loops into this process allows for ongoing enhancement of the integrity and performance of the SFM System, and is designed to lead to continual improvement. Management teams are responsible for reviewing management systems (SFM and EMS) for continuing suitability, adequacy and effectiveness and monitoring of progress towards achieving objectives set within these systems.

#### **Aboriginals Consultation Process:**

First Nations related indicators are located within SFM performance requirements (indicators 1.4.2, 5.2.4, 6.1.1, 6.1.2, 6.1.3, 6.2.1, 6.4.3) in the SFM Plan. The SFM system recognizes that Canadian forests have special significance to Aboriginal peoples. It further recognizes that the legal status of Aboriginal peoples is unique and that they possess special knowledge and insights concerning sustainable forest management derived from traditional practices and experience. First Nations peoples are provided opportunity and are encouraged to contribute their knowledge and input into the SFM Plan process.

Each Forest Operation has a program of sharing information and plans with the First Nations in each DFA. The audit determined that there is feedback from FN and where needed, planned blocks and roads have Archeological Impact Assessments carried out either/both by professionals and by FN forestry staff/members.

WFP works with the Ministry of Forests, Lands and Natural Resource Operations staff that have the responsibility to consult with FN.

Holberg: Quatsino, 'Namgis, Kwakiutl, Tlowitsis, and Tlatlasikwala FNs.

Mid Island: K'omocks, Tlowitsis, Campbell River and Cape Mudge FNs.

#### **SECTION 4 - AUDIT FINDINGS:**

Scope # Registration Scope Description (NEW Scope May 2015)

The Sustainable Forest Management requirements and activities as



they apply to the Defined Forest Areas of TFL 37 at Englewood F.O.; TFL 39 Blk 2 at Mid Island F.O.; TFL 44 at Port Alberni F.O.; TFL 39, Blk. 1 at Stillwater F.O.; and, TFL 6, FL A19244, MF 29, MF 31, MF 61 and Timber Licenses T0592 and T0860 at North Island F.O.

## **Audit Objective:**

#### 12 Month Surveillance

To confirm the management system complies with the applicable elements of the Standard; to confirm the organization complies with its own policies and procedures; to confirm the management system is suitable for the organization; to confirm that the management system is suitable and effective, and enables the client to achieve its own objectives.

Audit Criteria: CSA Z809:2008

**Audit Scope:** Facilities/organizational units/functional units audited are located in three locations- Timberlands Head Office (Campbell River), Holberg Forest Operations (Holberg and Port Hardy) and Mid Island Forest Operations (Menzies Bay). The main address is:

Western Forest Products Inc. Timberlands Head Office 118 - 1334 Island Highway Campbell River, BC CAN, V9W 8C9

#### Description of SAI Global and the SAI Global Audit Team:

SAI Global is a third party management system certification Registrar. Established in 1984, SAI Global has worked with thousands of organizations in North America and around the world, issuing registration certificates to those that meet international and national management system standards.

The SAI Global Sustainable Forest Management audit team members bring with them considerable experience in the area of sustainable forest management and environmental management systems auditing. Audit teams are comprised of certified auditors and registered professional foresters. All audit team members are subject to strict confidentiality and conflict of interest agreements.

The following person conducted this audit:

## **Audit Team**

Position Name

Team Leader David Barker

## Audit Coverage:

**Noted Deviations from the Audit Plan:** Only one auditor conducted the audit, not two as planned.



#### **Elements of Standard Audited**

# F indicates Field Review X indicates Office Review

Clause	Description	Clause	Covered	Auditor
	CAN/CSA Z809:2008		at last audit	Dave
	Review of action taken on NCRs identified during the last audit			Х
	Scope and Use of Certificate and Logos		Х	X
4.1	General Requirements		Х	Χ
4.2	Required Activities		X	X
5.1	Basic Requirements (Public Participation)		Х	х
5.2	Interested Parties		Х	Х
5.3.1	Basic Operating Rules (Process)		Х	Х
5.4	Content		Х	X
5.5	Communication		Х	Х
6	SFM Performance Requirements – CCFM Criterion 1 through 6		Х	ΧF
7.1	General SFM System Requirements		Х	Х
7.2	SFM Policy	4.2	Х	
7.3.1	Defined Forest Area (Scope)		Х	Х
7.3.2	Shared Responsibilities		Х	Х
7.3.3	Rights and Regulations	4.3.2	Х	Х
7.3.4	Incorporation of Public Participation Requirements		Х	Х
7.3.5	SFM Plan	4.3.3	Х	Х
7.4.1	Structure and Responsibility	4.4.1	Х	Х
7.4.2	Training, Awareness, Qualifications and Knowledge	4.4.2	Х	F
7.4.3	Communication	4.4.3	Х	
7.4.4	SFM Documentation	4.4.4	Х	Х
7.4.5	Document Control	4.4.5	Х	F
7.4.6	Operational Procedures and Control	4.4.6	Х	F
7.4.7	Emergency Preparedness and Response	4.4.7	Х	F
7.5.1	Monitoring and Measurement	4.5.1	Х	F
7.5.2	Corrective and Preventive Action	4.5.3	Х	Х
7.5.3	Records	4.5.4	Х	
7.5.4	Internal Audits to the SFM Requirements	4.5.5	Х	Х
7.6	Management Review	4.6	Х	Х

**Use of Logo:** CSA Logo use allowable as member of user group. Only CSA logo on web site and used by Certification Forester in emails.



## Operations / Cut-Blocks Visited during the field audit include:

Holberg			
Block / Road Number / Name	Type of Operation Observed		
Michelson 300 & Simpson 230-construction;	Active log harvest and roads. Field indicators		
52-450A, 52-606, 51-98, 70-06 harvest			
Holberg dump	Active log dump		
Holberg camp: shop, materials storage, bone	Active facility		
yard, sewage treatment, site drainage, fuel			
storage.			
Roads- Michelson main bridge, Simpson	Completed road construction and harvesting.		
bridge, Simpson br 12, poc 51-98 wood	Field indicators		
culvert, 2 yrs old SMN br12 road; Harvest-52-			
450b, 52-409, 61-912, 51-495, 70-61, 61-300			
52-409, 70-61, 61-300	Completed (or semicompleted) deactivation		
52-409, 70-61, 61-300	Completed planting. Field indicators		
61-914, 61-916, 52-444B	Free growing blocks. Field indicators		
All active blocks and completed blocks and	Road/bridge maintenance		
roads.			

Mid Island				
Block / Road Number / Name	Type of Operation Observed			
40038, 30525, 22775, 22033; 12772, 12778,	Active logging and roads, road maintenance on			
11286	all blocks. Field indicators			
Kelsey Bay DLS	Active Dry Land Sort and log dump- scaling, sorting, log dumping, site drainage, fire/spill response, ditching, site housekeeping.			
Menzies shop	Active repair facility-materials storage, bone yard, site drainage, fuel storage, repair bays, site housekeeping			
roads- 50021, 40531, Bigtree 1000 hookup, bridge over Bigtree Creek, six bridges on Bigtree Main e.g. @4km/6km, Kay main new bridge. Harvest blocks 22533, 12516, 22524, 22773.	Completed road construction and harvesting. Field indicators.			
All active blocks and Rooney Lake main, bridge @ 3km, West Amor Main.	Road/bridge maintenance. Field indicators.			
49274, 31265	Completed planting. Field indicators			
2233	Free growing block. Field indicators			

## **Head Office-**

Personnel (ie Staff/contractors) interviewed in the field:

Certification Forester

Members of the public participation process interviewed: none

Provincial Government personnel interviewed: None

Aboriginal People interviewed: None

VOITs verified (field & office): none, not related to Head Office



#### Holberg

## Personnel (i.e. staff/contractors) interviewed in the field: Staff:

Driller, driller helper (recent logger training-indicator), hoe operator, dump operator, two boom boat operators, sr. planning forester, GIS specialist, forestry technician, operations planner, payroll administrator, road foreman, operations manager, master mechanic, general foreman, woods foreman, forestry crewperson, loader operator, mechanic.

#### Contractors

Koprino Contractor-3 hoe operators, rock truck driver, processor operator; West Coast Fallingsuper snorkel operator, bull bucker; gravel truck driver (JF Trucking); swamper (HAF); quality control supervisor (AC contracting).

Members of the public participation process interviewed: two

**Provincial Government personnel interviewed:** None- reviewed correspondence with planners with MOFLNRO.

**Aboriginal People interviewed:** Letters of invitation were sent out during early April/2015, no replies were received. List of FN:

## VOITs verified (field & office)

Indicator	Description	Field and/or Office	Improvement
1.1.1	Ecosystem area by type	0	Significantly more than 50% in each of the four BGC Units
1.1.2	Forest area by species composition	0	New baseline in 2014, thus new reporting period started.
1.1.3	Forest area by age class	0	Older age classes are significantly above the target of 25% (actually are 40%)
1.1.4	Retention	F	Representation of retention blocks is significantly above the target.
1.2.1	Degree of habitat protection of focal species	O/F	Habitat protection has increased above the target.
1.2.2	Degree of habitat protection of focal species in the long term	O/F	The target was met. Baseline is 2013- no change in area for 2014.
1.2.3	Proportion of regeneration of native species	F	All native species, as per Chief Foresters directive.
1.4.1	Proportion of identified sites with implemented management strategies	O/F	Good system in place to ensure management strategies are implemented.
1.4.2	Protection of identified sacred and culturally important sites	O/F	WFP hosts a First Nation information exchange group (FNIEG).
1.4.3	Protection of identified karst features	O/F	Karst points are shown in the GIS. Field crews identify and locate any new ones. Small ones protected by stubbing trees around them.
2.1.1	Reforestation success (2 targets)	O/F	Changes made to Strategies section.
2.2.1(T1)	Additions and deletions to the forest area-permanent access	O/F	Changes made to Performance, Strategies and Forecast sections.
2.2.3	High windfall risk edges treated	F	Saw consistent windfirming practices in all blocks visited.
3.1.1 (T2)	Level of soil disturbance-seeding slides	0	Not met- significant rainfall event during 2014 created many slides. Plans to seed over the next 3 years.
3.1.2	Level of downed woody debris	F	There is considerable DWD-no problem meeting target. Changes made to Forecast



			section.
3.2.1(T1)	Proportion of watershed with recent stand-replacing disturbance-seeding road sides	O/F	Changes made to Forecast section.
5.1.1	Quantity and quality of timber and non-timber benefits	O/F	There are six types of benefits. Five increased during 2014. Annual cut was 95% of AAC, which is legally allowed.
5.2.2	Level of investment in training and skills	O/F	Changes made to Details/Dataset section.
5.2.6	New hires that are local	0	New indicator requested by VINWAG.
6.1.3	Level of management and/or protection of culturally important areas	O/F	Good relationships with local FNs, all CMTs protected where they needed to be.
6.2.1	Evidence of understanding and use of Aboriginal knowledge	0	Well managed information sharing system, responsive to FN replies.
6.3.1 (T1, 2)	Cooperation with forest- dependent groups to strengthen and diversify economy	0	Wood sold locally- target met (110%). Visual impact assessments-130% carried out.
6.3.2	Cooperation with workers to improve safety	F	Worksafe BC Certified. Weekly and monthly safety meetings. Workers aware.
6.3.3	Worker safety program implementation and review	F	Good safety briefing at all sites.
6.4.4	Number of VINWAG meetings	0	120% of target met.

#### Mid Island:

## Personnel (i.e. Staff/contractors) interviewed in the field:

**Staff:** Driller, swamper, hoe operator, DLS manager, two front end loader operators, scaler, three planners, GIS specialist, silvculture forester, assistant field forester, general foreman, road foreman, master mechanic, waste management mechanic, loader operator, processor operator, forestry clerk, operations administrator, planning administration assistant, hoe chucker, skidder operator, trucker, loader operator, landing bucker.

**Contractors:** Dyer Logging-foreman, grapple operator, landing man, loader operator, two hoe chuckers, processor operator (sub: Tatla/Clauson); Roga-processor operator; roads-K&D Contracting Ltd/Strathcona – side 1: foreman/hoe operator, blaster; side 2- blaster and swamper.

## Members of the public participation process interviewed:

Three, plus facilitator

#### **Provincial Government personnel interviewed:**

None, reviewed files and emails re FN referrals and Ministry inspections.

#### Aboriginal People interviewed: no verbal interviews.

Letters of invitation were sent out during early April/2015, one email reply from K'omoks FN was received. Review of "information sharing" packages sent out during the last year were reviewed, and replies that were received by Mid Island Planners were reviewed.

Besides K'omocks; Tlowitsis, Campbell River and Cape Mudge FNs received three information packages during the year.

#### **VOITs verified (field & office)**

	Indicator	Description	Field and/or Office	Improvement
1.	.1.2	Forest area by species	0	A new baseline was established in 2014.

Excellence, Assured,



1.1.4	Forest strategy retention	F	Crown modification carried out on most-at-risk retention patches.		
1.1.A	Forest influence	O/F	Improved the text around definition of this indicator.		
1.2.3	Regeneration of native species	O/F	Continuing well, standard in BC Crown lands.		
1.3.1	Trees planted	O/F	No GMO's; standard on BC Crown Lands.		
1.4.1	Sites of significance	O/F	Stubbing around smaller features, use of iPad map showing features.		
1.4.2	Cultural features	0	Use of iPad map showing features. FN does field inspections, cooperation with WFP planners.		
2.1.1	Free growing	O/F	Continuous updating by forestry clerk		
2.2.1	Permanent Access	O/F	Reviewing the methology for measuring road widths and lengths.		
3.1.1	Soil disturbance	F	Improved the description of Monitoring		
3.1.2	CWD	F	Similar levels compared with previous years.		
4.1.1	Carbon	O/F	The procedure is straight forward and simple to understand.		
5.2.2	Training	0	Older training records are being entered into the CENFOR database.		
5.2.4	Aboriginal employment	0	No new trends, cyclic in the forest industry.		
5.2.A	Recreation trails & sites	O/F	New indicator added for 2014, as a response to MIFLAG requests. Trails noted in GIS.		
6.1.2	FN Information sharing	0	Well managed system of referrals		
6.1.3	FN Special sites	O/F	GIS contain the sites, good response from FN re information sharing		
6.2.1	Monumental and large cultural cedar	O/F	Wording improved to reflect LLC tracking/protection as per MIFLAG meeting		
6.2.A	FN donations	0	New requests for totem logs, stockpiled at KB DLS		
6.3.3	SAFE certification	0	WFP and all contractors are SAFE certified		
6.4.A	MIFLAG representation	0	Target not met for 2014. Has increased significantly during 2014-15. Recent meetings show improved representation, e.g. USUnion, Youth, Chamber of Commerce		
6.5.2	MIFLAG website	0	Target met.		
6.5.B	Herbicides	0	Target not achieved- New facilitator has taken this on as a priority. WFP prepared a nopesticide zone map.		

**Review of Changes:** Head Office- none significant. Holberg- 2014 vegetation inventory. There are plans to amalgamate all of the North Island Operations during 2015. Mid Island- 2014 vegetation inventory. New Operations Planner is the liaison with MIFLAG, and there is a new MIFLAG facilitator.

## **Summary:**

The findings were discussed with Mr. Michel de Bellefeuille.

The auditor commenced the closing meeting by thanking the Western Forest Products Inc. staff for the cooperation and courtesy extended to him during the audit.

In addition, the auditor detailed the registration process, the requirements for future surveillance audits, and the re-assessment process.

The official closing meeting was attended by the personnel listed in Attachment #2.

## The SAI Global Auditor recorded the following audit results:



#### **Documentation Review:**

The auditor reviewed the SFM documentation (two SFM monitoring reports, two SFM plans and EMS Timberland Manual March 2015, SOPs, May 5, 2015 annual and three quarterly management reviews, three audit reports).

#### Status of any previously recorded non-conformances (NCRs)

No previously recorded or outstanding NCRs.

## **Positive Aspects of the Management System:**

#### Holberg

- 1. Vancouver Island North Woodlands Advisory Group expressed very positive feedback towards WFP as a corporation and its staff.
- 2. Daily 6 am meeting to communicate amongst all supervisors.
- 3. Excellent housekeeping was noted at all the facilities at Holberg camp, especially with respect to metal recycling.

#### Mid Island

- 1. Excellent housekeeping was noted at the Menzies Bay shop facilities.
- 2. WFP has been investigating ways to reduce woody debris accumulations, especially with respect to chipping debris. This reduces the need to burn the piles.
- 3. Good use of gravel guards on bridges over high value fish streams was noted. One example was over Spirit Creek.
- 4. Fire prevention and preparedness was demonstrated to be very high among employees, contractors and management.

#### Non-conformances:

No instances of Non Conformity were encountered during the course of this audit.

#### Opportunities for Improvement (OFI):

Head Office- Consider adding a conclusion to the yearly Management Review minutes. Holberg- Consider ways of standardizing the quality of bridge/culvert installation. Mid Island- none were suggested.

Please note that these Opportunities for Improvement will be reviewed as part of the preparation for the next audit.

#### **Multisite / Dependency Note**

File No.	Site Name	Audit Year and Sites Location	2014 RR	2015 S1	2016 S2
9680	Timberlands Head Office	Campbell River	Χ	Χ	Χ
9332	Mid Island Forest Operation	Menzies Bay		Χ	
10960	Port Alberni Forest Operation	Port Alberni	Χ		
11057	Stillwater Forest Operation	Powell River	Χ		
009679	Northern Vancouver Island	Holberg		Χ	
009679	Northern Vancouver Island	Pt. McNeill			Χ
1054071	Englewood Forest Operation	Woss			X



#### **SECTION 5 - GENERAL ASSESSMENT AND RECOMMENDATION:**

Based on the review of the company's SFM program, and the audit results, the following recommendation is made:

#### **Surveillance Audit:**

The results of the Surveillance Audit indicates that the Management System of Western Forest Products Inc. is suitable and effective and will continue to be recommended for registration to CAN/CSA-Z809-2008.

#### **Next Scheduled Audits**

**Date(s):** May 9 to 14, 2016

Type of Audit: S2

No. of Persons: 2

No. of Audit Days Required: 6.75

Forest Areas for the Next Audit:

Timberlands Head Office, Englewood Forest Operation, Pt. McNeill part of the NIFO.

David Barker, Team Leader

SAI Global Date: May 31, 2015, revised June 16, 2015